M&SOM Journal
Manufacturing & Service Operations Management Journal

March 2021

Referee report format

- Please summarize the paper's contributions in a few sentences
- What are the paper's strengths?
- Can you see this paper potentially being published in M&SOM, preferably in 2 rounds?
  - **If yes**, please outline your key recommendations to achieve this.
    - As a guideline we advise that you limit your recommendations to 3-4 major issues (please prioritize your suggestions),
    - Please list other minor suggestions
  - **If no**, please explain constructively why not after considering the trade-offs between the following 5 rejection criteria listed below.

    (1) there are serious errors in the analysis that are not fixable in preferably two rounds;

    (2) the question / topic is poorly motivated with respect to its relevance to operations management and originality;

    (3) the result / analysis is incremental and does not have the potential to be generalizable;

    (4) the paper is poorly executed in terms of assumptions and approaches, there is insufficient depth of analysis;

    (5) the paper is poorly written in terms of structure (logical flow, transitions) and exposition (notations, grammatical errors, typos, etc.)

    Please provide constructive feedback to the authors

- What is your recommendation - Accept, Minor Revision, Major Revision, or Reject?
  (Note: The Referee's opinion is advisory only.)

Associate Editor report format

- Please summarize the paper's contributions in a few sentences
- What are the paper's strengths?
- Can you see this paper potentially being published in M&SOM, preferably in 2 rounds?
  - **If yes**, please carefully outline the publication path to achieve this.
    - From the reviewer comments and your own assessment, please highlight the most important comments that need to be addressed (if possible, please prioritize your recommendations while leaving some flexibility to the authors).
    - We also encourage you to suggest which are the less important comments from the reviewers that the authors do not need to address.
  - **If no**, please explain constructively why not after considering the trade-offs between the following 5 rejection criteria listed below
    - (1) there are serious errors in the analysis analysis that are not fixable in preferably two rounds;
    - (2) the question / topic is poorly motivated with respect to its relevance to operations management and originality;
    - (3) the result / analysis is incremental and does not have the potential to be generalizable ;
    - (4) the paper is poorly executed in terms of assumptions and approaches, there is insufficient depth of analysis;
    - (5) the paper is poorly written in terms of structure (logical flow, transitions) and exposition (notations, grammatical errors, typos, etc.)
    - Please provide constructive feedback to the authors
- What is your recommendation - Accept, Minor Revision, Major Revision, or Reject?
  (Note: The AE's opinion is advisory only.)

Abstract (New format)

- Each submitted article must contain a structured abstract (no more than 300 words) that is based on the following subsections (without technical jargon):
  - **Problem definition:** What is your research problem?
  - **Methodology / results:** What is the research method and the key findings?
  - **Managerial Implications:** How can academics / managers / decision makers benefit from your paper?

- Please include the above three sections in your abstract followed by the appropriate information in both Step 1 of the submission process and in the main paper file.